



AGENCY-WIDE
SHARED SERVICES

DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

December 16, 2004

The Department of the Treasury, Internal Revenue Service (IRS) is seeking comments on a draft Request for Proposal (RFP) for the Real Estate and Facilities Management (REFM) Logistics Support competitive sourcing acquisition. The draft RFP comment period will be open through January 25, 2005. Comments are welcomed from all interested parties. This is not a Request for Proposals (RFP) and is not to be construed as a commitment by the Government to issue a solicitation or ultimately to award a contract on the basis of this draft RFP or otherwise pay for the information solicited.

The requirement outlined in the draft RFP, seeks comments from interested prospective Service Providers with the capability to provide and manage a single, national support contract for logistics support services to include warehouse, transportation, and office appliance repair services and other listed tasks at designated campus and satellite locations located throughout the contiguous United States.

The Internal Revenue Service has not made a final decision regarding the acquisition set-aside strategy for the Logistics Support requirement. A decision will be made after receipt of all comments to the draft RFP. To assist the Internal Revenue Service in formulating its final decision, we are inviting all small business concerns (including 8(a), HUBZone small, Small Disadvantaged, Women-Owned Small, Veteran-Owned Small, and Service Disabled Veteran-Owned Small businesses) to make a capability presentation. The purpose of the meeting is to allow interested small business firms on an individual basis to provide a one hour oral presentation of its company's ability to perform the work described in the draft RFP. No cost is to be presented or submitted relative to the draft RFP. We will be using the information presented to determine if there are two or more 8(a), HUBZone, Service Disabled Veteran-Owned, or Small businesses that can provide the required work as stated in the draft RFP. The meetings will be conducted on January 10, 11, and 12, 2005 between the hours of 9:00 am through 4:00 pm. The last meeting to be scheduled shall begin no later than 3:00 pm. Please note, these meetings are restricted to small business concerns (including 8(a), HUBZone small, Small Disadvantaged, Women-Owned Small, Veteran-Owned Small, and Service Disabled Veteran-Owned Small businesses) only. All small business firms are to arrange a meeting date and time with Pamela Lee, Contracting Officer. Ms. Lee may be reached by telephone at 202-283-1291 or by email: <<mailto:Pamela.T.Lee@irs.gov>> Pamela.T.Lee@irs.gov. It is requested that three (3) hardcopy copies of the presentation be provided at the meeting.

The draft RFP is available on the Internal Revenue Service, Procurement website:

<http://www.irs.gov/opportunities/procurement/index.html>

Questions related to the draft RFP should be forwarded to Pamela Lee, Contracting Officer, via electronic mail at <mailto:*Logistics_Support@irs.gov>. It is requested that all questions be submitted by no later than January 25, 2005.

It is intended to issue the final RFP after comments are addressed. Release of the Final RFP will be announced in the Federal Business Opportunities (FedBizOpps). Proposals will be due to the Internal Revenue Service 90 days after the final RFP is issued. This final procurement will be conducted as a Standard Competition, with no OMB requested deviations, under OMB Circular No. A-76, dated May 29, 2003.